

2010  
**ACTIVITY**

Career & Life Skills – On the Job Behaviour Simulation

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## ACTIVITY

**ON THE JOB BEHAVIOR SIMULATION**

## SUBJECT

**Career & Life Skills**

## OUTCOMES

Learners will be able to:

- understand what types of behavior are appropriate and inappropriate in the workplace
- understand how the actions and behavior of one person can affect an entire work group, either positively or negatively

## SKILL LEVEL

Middle School – High School – Post Secondary – Adult

## OVERVIEW

Everyone wants to work in an environment where employees treat each other with respect; a cooperative work environment reduces stress and increases job satisfaction. But creating a work culture where everyone gets along and projects a positive attitude takes effort and awareness of how each person's behavior affects others. Negative behavior results in a workplace where people are unproductive and don't want to do more work than is required, while positive behavior leads to both personal satisfaction and organizational success. In increasingly team-based work environments, students should be aware of the impact their behavior will have on team productivity.

## ACTIVITY

Write on slips of paper different undesirable behavior adjectives that might apply to business/office workers. Examples: bored, angry, uncooperative, lazy, rude, unfriendly, uncommunicative, lying, under the influence of drugs or alcohol, unable to meet deadlines, fighting, stealing etc. Place all slips in a box. In a separate box, include desirable work traits, such as agreeable, cooperative, tactful, friendly, happy, compromising. Ask students at random to draw one slip of paper from the 'bad' box and not reveal to anyone what the slip says. Then select other students at random to draw slips of paper with desirable behavior traits. The students will then simulate a business activity, such as a team meeting, or you can assign a specific business office position to each person at random (receptionist, CEO, accountant, marketing manager) to simulate a typical day at the office. The students act out the traits they have written on their slips of paper. Instruct them to use a variety of methods to demonstrate the behavior, such as voice tone and volume, facial expressions, and body language.

You can choose to either mingle the bad behavior group with the good behavior group, or have the groups act out the same situation separately. Terminate the activity after a few minutes and discuss the behavior, participant and audience reactions, and ways to effectively deal with the bad behavior traits.

INSTRUCTOR



# ACTIVITY WORKSHEET

## On the Job Behavior Simulation

You can use this worksheet to add different behaviors and cut the behaviors into strips to use in this activity.

Bored	Unfriendly
Angry	Uncommunicative
Uncooperative	Lying
Lazy	Under the Influence of Drugs or Alcohol
Rude	Inattentive
Fighting	Stealing
Agrees With Everything (Unthinking)	

Organizer	Friendly
Cooperative	Happy
Tactful	Compromising
Hard Worker	Willing to Negotiate
Motivating/Energetic	

